



District Health & Family Welfare Samiti

Paschim Medinipore District

Registration number S/IL/11,111 of 2002-2003

Zilla Swasthya Bhawan, Saratpally, Midnapur-721101

Memo No.: DH&FWS-Mid(W)/2024/ 1531

Date: 01.10.2024

Recruitment Notice **(Under XV – FC)**

District Health & Family Welfare Samiti, Paschim Medinipore will engage personnel for the position of as stated below under XVFC, Department of Health & Family Welfare, and Government of West Bengal, purely on contractual basis.

Eligible candidates should apply online in the prescribed format as given in the Department's website from 11 am of 08.10.2024 till Midnight of 22.10.2024 for the mentioned post.

Only on-line applications will be accepted. Application forms not properly filled in or incomplete Application forms are liable to be cancelled. Application fees of Rs.100/- for General categories and Rs.50/- for Reserve categories have to be deposited through online mode only. The amount is non-refundable.

All the essential criteria must be completed on or before the first date of online application

Sl. No. 01


Name of the post	Block Data Manager
Number of Vacancy	02 (Two) – [UR – 2]
Place of Posting	Block Public Health Unit
Essential Criteria	A. Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application and from Govt. Registered Institution. B. Working Knowledge of computer with operating knowledge of MS word , MS excel, MS power point, MS access and Internet. C. Minimum 3 years Experience in Government Sector or 5 years experience in Private Sector in Data recording and Data analysis.
Desirable Criteria	NA
Age (as on 01.01.2024)	Minimum 21 years and Maximum 40 years as on 01.01.2024 with age relaxation for ST,SC,OBC-A & OBC-B candidates as per Govt. Norms.
Monthly Remuneration	Rs. 22,000/ Per Month
Scale of Scoring	As Annexed - I

Annexure - I

Sl.	Name of the position	Particulars	Max. Marks	Remarks
4	Block Data Manager	Class X	5	Proportionate Marking (i.e % obtained in the exam.) Rounded off to 2 decimals
		Class XII	10	
		Graduation	15	Qualifying Marks for Computer Test is 50%.
		Computer Test	70	
		Total	100	

Mode of selection:

1. Candidates will be called for Computer Test and Interview on the basis of score of essential and desirable criteria.(wherever applicable)
2. Candidates qualified in computer test will be called for interview (wherever applicable)
3. Selection will be made on the basis of marks obtained in academic qualification, experience, computer test (wherever applicable) and interview (wherever applicable).


 CMOH & Member Secretary
 DH&FWS, Paschim Medinipur

General information for the Applicants / Candidates

1. Only on-line applications will be accepted. Application forms not properly filled in or incomplete application forms are liable to be cancelled. If the online application details submitted by the applicant differ with the original testimonials, that application shall liable to be cancelled.
2. If proper signature and photograph is not uploaded at the time of online application that application shall also to be cancelled.
3. The essential criteria mentioned are the minimum and mere possession of the same dose not entitle the candidate to claim selection. **All the essential qualification must be completed on or before the first date of online application.**
4. **Experience will be calculated after obtaining the required essential qualification for the above mentioned positions, till the first date of online application.**
5. Ph.D/ M.Phil will not be included in the experience period (wherever applicable).
6. **Caste Certificate issued on or before the first date of online application, by the competent authorities of West Bengal only will be acceptable (wherever applicable).**
7. **Hard copy / Print copy of online registration form may be downloaded from the link <http://hr.wbhealth.gov.in/Index.aspx>-> "Application Print" and should be retained by all applicants for document verification purpose. Without registration form, no candidates will be entertained for original testimonials verification by the authority. No need to send hard copy / print copy of the online registration form by post.**
8. On-line registration no. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
9. Marking after rounding off up to 2 decimal points will be considered.
10. **(i) Last date of registration & Fees Payment: 21st October '2024.**
(ii) Full submission of application form: Midnight of 22nd October '2024.
11. The candidates, if found ineligible at any stage of recruitment process, will not be called for the subsequent stages of the selection process.
12. The decision of the competent authorities regarding the recruitment is final
13. The competent authorities may cancel the recruitment process at any stage of the selection process.
14. Any corrigendum or addendum notice, date, time venue of interview, short listing of candidate or any other notice in this regard will be published in the following website.
<http://www.wbhealth.gov.in>.



CMOH & Member Secretary
DH&FWS, Paschim Medinipur

Memo No.: DH&FWS-Mid(W)/2024/ 1531/1-(15)

Date: 01.10.2024

Copy forwarded for information to:-

1. The Mission Director, NHM & Secretary to the Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
2. The Executive Director, WBSHFWS, Swasthya Bhawan, Kolkata – 91
3. The Director of Health Services, Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
4. The Senior Special Secretary to the Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
5. The AMD, NHM & Senior Special Secretary to the Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
6. The District Magistrate, Paschim Medinipur
7. The Programme Officer, NHM & Dy. Secretary to the Govt. of West Bengal, Swasthya Bhawan, Kolkata – 91
8. The Addl. District Magistrate (ZP), Paschim Medinipur
9. The OC (Health), Paschim Medinipur
10. The Dy.CMOH-I/II/III/IV/DMCHO/DTO/DPHNO, Paschim Medinipur
11. The ACMOH, Sadar / Kharagpur/ Ghatal
12. The HR Cell, State Health & Family Welfare Samiti, Swasthya Bhawan, Kolkata – 91
13. The DIO, NIC – with request to publish advertisement in the official webpage of Paschim Medinipur
14. The IT Specialist, Dept. of Health & Family Welfare, Swasthya Bhawan, Kolkata – 91 – he is requested to publish this advertisement in the wbhealth.gov.in website.
15. The DPMU Section for overall management of recruitment process.



CMOH & Member Secretary
DH&FWS, Paschim Medinipur

